



Thank you for considering Saege Bistro to host your upcoming function. Purple Saege Contract:

Name of Party/Contact : _____ Phone #: _____ Cell #: _____
Alternate Contact: _____ Phone #: _____ Cell #: _____
Email Address: _____ Credit Card #: _____ & Exp. Date _____
Date of Function: _____ Start Time of Function: _____ Guaranteed # of Guests: _____
Type of Function: _____

Service Specification:

(please check all appropriate requirements before faxing this form off)

3 course @ \$45/person: _____ extra courses: _____ (our chef will prepare additional courses upon request at an additional cost)
Projector (rental \$75): _____ Screen (rental \$50): _____ Hor d'ourves: _____ Mineral Water (flat): _____ Sparkling Water: _____
Our group is time sensitive: _____ We require a reception period: _____ Allergies: _____ (specify) _____
One Bill to the host _____ Individual Bills _____
• 1 bill is required for parties of 20 people or more (unless individual arrangements have been made)
Do you wish to pre-select your wine for the evening? Yes: _____ No: _____
• our wine menu offers limited quantities on particular selections so please allow time for us to order appropriately

The Menu

A pre fixe menu is required for all parties that take place in our private dining room. For groups up to 25 persons the menu will offer a choice of 3 appetizers, 3 entrees and 2 desserts. Groups over 25 persons will have a menu of 2 choices per course. The cost is a minimum of \$45/person for a 3 course menu with a minimum of \$10 for each additional course thereafter. For lunch functions the cost is a minimum of \$25/person for a 2 course lunch or \$33/person for a 3 course lunch. If you feel a buffet is more conducive to your needs, we can certainly accommodate this as well. The cost for a buffet will fluctuate accordingly and is done on an individual bases.

Terms & Conditions

The **minimum** cost of each guest seated in our Purple Saege dining room is \$45/person or \$25/person for lunch. A cancellation fee of \$500 will be incurred for any cancellation within 72 hours of the reservation. The guaranteed number of people for this reservation must be confirmed 48hrs before the actual reservation. Each absentee after the cancellation period will be charged to the bill at the agreed price per person. The guaranteed numbers & cancellations are the responsibility of the convener and must be communicated directly to the manager on duty only.

The total bill for any function in our private dining room must exceed \$1000 for an evening or \$400 if you require a lunch function (tax & gratuity separate). All prices subjected to 13% HST plus 18% gratuity on the pre-tax total. We are normally closed on Mondays, but if you wish to book our private room for a Monday the **minimum** cost will be \$1500 before tax and gratuity.

A signature and credit card number are required for us to accept this form and guarantee your booking. We are not set up to invoice clients and payment must be made in full the day of your reservation. **Please phone to check on available dates and times before sending in your form to ensure the date you require is open and not booked by another party.**

Before signing, please check your form for accuracy including function date & time. **Please refer to our FAQ tab on our website if you require more information regarding bookings.**

Client: _____ Date: _____
I have read the above terms and agree to the terms and conditions.

Managers Signature: _____ Date Confirmed: _____

Please fax your confirmation sheet to 429-1569 or email to dining@saege.ca
If you have any questions or concerns, please contact the manager by emailing us at dining@saege.ca or by phone 429-1882.